

Subject to approval at the May 26, 2015, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

MAY 19, 2015
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker, Brooke E. Folkers, Tanuja R. Sheth, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. May 12, 2015, Meeting

Ms. Folkers moved to accept the minutes of the May 12, 2015, Board of Works meeting.
Ms. Sheth seconded the motion

The motion was adopted.

2. NEW BUSINESS

a. Agreement: Software License and Maintenance – Boyce Systems (Komputrol) – Clerk-Treasurer

Clerk-Treasurer Rhodes stated that this is the software license for our legacy accounting system. This year it will be limited to the budgetary and payroll modules. The total amount is \$4,225.00, and after the removal of the fixed asset module the amount is \$220.00 less than last year. She noted that it is essential to have access to this software system for the near term.

Ms. Booker moved that the agreement with Boyce Systems be approved. Ms. Folkers seconded the motion.

The motion was adopted.

b. Change Order No. 2: 2014 Wastewater Treatment Plant Projects – Layne Heavy Civil, Inc. – WWTU

WWTU Director Henderson requested approval of a change order for the 2014 Wastewater Treatment Plant Projects. He stated that this is an increase of \$22,302.19. He described the items on the change order, including leak repairs that were done, miscellaneous electrical work, some additional asphalt and piping, and an additional sidewalk.

Mr. Speaker moved that Change Order No. 2 with Layne Heavy Civil be approved. Ms. Sheth seconded the motion.

Ms. Booker asked if it is correct to assume that the leaks could only be found after they got into the work area.

Director Henderson responded that is correct as it is very rare to have people in the electrical pipe between the control chamber and the wet weather treatment facility. He noted that the capacity of wet weather treatment facility was increased with this project and there has not been a discharge yet this year. He explained that part of this project

was to meet E. coli limits more consistently, but it cannot be put to the test until there is a discharge. He stated that he will provide an update when that happens, but everything else with the project is working well.

The motion was adopted.

c. Certificate of Substantial Completion: 2014 Wastewater Treatment Plant Projects – Layne Heavy Civil, Inc. – WWTU

Director Henderson stated that as a follow-up to the change order, the project is substantially complete. He noted that there is a punch list, but some of the items have already been completed. He stated that when the partial release of retainage comes before the Board next week, an amount will be held to ensure the punch list items are completed.

Ms. Booker moved that the Certificate of Substantial Completion for the 2014 Wastewater Treatment Plant Projects be approved. Ms. Folkers seconded the motion.

The motion was adopted.

d. Design Supplement No. 4: Perimeter Parkway Phase 1A-2 – Butler Fairman and Seufert, Inc. – Engineering

Public Works Director Buck stated that this is a supplement to an agreement from several years ago [September 12, 2006] for the design of the Perimeter Parkway. He stated that the next piece that we would finish design on is the end of Harrison Street on the east side and the Williams Street hill. He stated that there is federal grant money available for this project, and this supplement will allow that money to be secured on a purchase order rather than returning to the feds at the end of this fiscal year. He stated that this is a placeholder. There will not be a notice to proceed issued until the State Street project is far enough along to know what, if any, of this scope may overlap with that scope so that it is not duplicated.

Mr. Speaker moved that the Design Supplement No. 4 with BF&S be approved. Ms. Booker seconded the motion.

Director Buck stated that the amount of the supplement is \$575,655.00,

The motion was adopted.

e. Street Closing: Elmwood Drive – Police

Police Chief Dombkowski requested approval to close a portion of Elmwood Drive on May 24, 2015, from 6:45 p.m. to 9:00 p.m. for a Neighborhood Street Social. He noted that this is a closure event we have had before.

Mayor Dennis confirmed that the Fire Department is good with the closure.

Ms. Sheth moved that the street closure for Elmwood Drive be approved. Ms. Folkers seconded the motion.

The motion was adopted.

f. Contract: CLEAR for Law Enforcement – West [Thomson Reuters] – Police

Chief Dombkowski that this is a subscription that we have had before, but discontinued while trying another option. He stated that the detectives have requested that we go back to this subscription. The contract is for a monthly charge of \$236.00. He explained that this is a national service that helps with investigative matters, such as tracking down people and accessing both public and non-public records. He noted that the subscription to the other company has been cancelled.

Ms. Booker moved that the contract with West be approved. Ms. Sheth seconded the motion.

The motion was adopted.

g. Claims

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|----------------|--------------|
| i. AP Docket | \$315,636.39 |
| ii. PR Docket | \$526,489.33 |
| iii. PR Docket | \$193,240.05 |

Ms. Folkers moved that the claims be approved. Mr. Speaker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

h. Informational Items

i. Park Board Dockets

There were no questions or comments about the listing.

ii. Purchasing Card Transactions

There were no questions or comments about the listing.

i. Other Items

► Director Buck reported that Cumberland Avenue is moving along with pavement operations beginning. He noted that Covington Street has been opened up to help with traffic.

Mayor Dennis explained that this means that the area of bushes and curbs on Covington has been temporarily moved to allow access for emergency services. He stated that after a meeting with the neighborhood it was requested that the area remain sealed until it became a public safety issue, and that is now the case. He stated that it will be replaced.

Director Buck stated that during the month of June there will be work primarily on the intersection of Cumberland Avenue and Salisbury Street, and he described some of the detour issues with that. He reported that work on Happy Hollow Road is progressing and will be opening back up, but right behind that is the closure of the intersection of Happy Hollow and River Road. He stated that work on Northwestern Avenue is starting this week as well.

► Chief Dombkowski, Mayor Dennis, and Mr. Speaker discussed the West Lafayette Schools Education Foundation fundraiser. Mr. Speaker stated that the first estimate of the total raised was approximately \$4,500, but it has not been confirmed yet.

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► Chief Dombkowski reported that the Police and Fire Departments are in training for the administration of a new program called the Narcan project. The project will allow emergency responders to deliver an antidote for a potential heroin overdose through nasal passages that could possibly save someone's life. He stated that the project started a while back after a Purdue student overdosed in February.

► Councilor Burch reported that there is a special Council meeting tonight at 4:00 p.m. to discuss interlocal agreements with Purdue University, Purdue Research Foundation, and the City. She reported that there is a Farmers Market tomorrow at 3:30 p.m., and noted that there is a new permanent seating area with a shade covering.

► Parks Superintendent Fawley reported that the pool opens this weekend, and she provided operating hours. She reported that the Parks Department received a grant from Subaru of Indiana Automotive (SIA). She stated that the grant will allow audio posts to be installed at Lilly Nature Center, along with a new outdoor public address system.

► Engineering Assistant Garrison reminded that there will be a one-lane restriction tomorrow near 720 Northwestern Avenue for fence repair. He reported that sidewalk and curb replacement on 5th and 6th Streets will start next week, as well as the street resurfacing project.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.